

## ALSA Monthly BOD Meeting September 12, 2017

Call to order: 7:03 p.m.

Next Board Meeting: Tuesday, October 10, 2017, 7:00 p.m. Central Daylight Time  
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Bill Feick

Secretary:

Treasurer: Cheryl Juntilla (left call at approx. 7:30 p.m.)

Board Members: Debbie Andrews

Larry Lewellyn

Office Manager Robin Turell (Left the call at \_\_\_\_\_p.m.)

### BOD Meeting Office Report September 12, 2017

#### 1. Membership

Memberships as of September 5, 2017 are:

**240 Regular Members**

Since the last BOD meeting, this is an increase of 12

Last year at this time there were approximately 269 members

**198 Youth Members**

Since the last BOD meeting, this is an increase of 21

Last year at this time there were approximately 191 youth members

**113 LIFE Members**

**50 Judges**

#### 2. Shows

a. The calendar September- October Shows has been scheduled to be e-blasted out.

b. As of September 5, 2017 we have 71 shows on the ALSA calendar.

At this same time last year we had 82 shows on the calendar.

**Motion by Bill to accept office report, seconded by Larry and unanimously approved.**

### Treasurer's Report for the Month of August 2017

- 1) Operating, Investment and Youth Scholarship accounts have been reconciled
- 2) Square Up account has been established for processing credit card payments
- 3) Balance in Credit Card account has been transferred to operating account
- 4) WorldPay and Credit card accounts have been closed to reduce monthly fees

#### Current Assets

Checking Accounts	\$ 2,168
Investment Account	44,123
Youth Scholarship Account	4,105

Total Current Assets	\$ 50,396
----------------------	-----------

Other Current Assets

2017 Facility Deposit	500	
Total Current Assets	<u>\$ 50,896</u>	
Liabilities	<u>0</u>	
Total Liabilities	<u>0</u>	
Equity	<u>\$ 50,896</u>	
Total Liabilities and Equity	<u>\$ 50,896</u>	
Cash Balance on Hand July 31, 2017		\$ 50,536
Receipts		
Membership Revenue	\$ 1,375	
Show Fee Revenue	\$ 2,111	
Grand National	380	
Judges Clinic Fees	600	
Regional Income	200	
Scholarship Donation	155	
Interest Income	12	
Total Receipts		\$ 4,833
Disbursements		
Bank/Credit Card Fees	171	
Office Contract/Expenses	4,179	
BOD Expenses	6	
Judges Clinics Expenses	<u>617</u>	
Total Disbursements		<u>\$ 4,973</u>
Balance on Hand August 31, 2017		<u>\$ 50,396</u>

Motion by Bill to accept Treasurer's Report, seconded by Debbie. Larry votes yes. Cheryl abstains.

Discussion regarding lack of response from Capital One and whether to close those accounts and move funds to interest earning accounts with Chase Bank.

Motion by Larry to move all accounts to Chase Bank, seconded by Debbie and unanimously approved.

**Old Business:** Jim has not heard back from Mr. Bice on status of website work, and will continue to follow up.

Discussion regarding draft of proposed revisions to Standing Rules

After discussion it was voted on to place on October agenda.

Cheryl left meeting at approximately 7:30 due to illness.

**New Business:** Question from Robin about requirements to enter Adult Showmanship class. It was the consensus of the board that you had to be an ALSA member. It was also pointed out that the superintendent should be checking closely for eligibility. It was discussed as how a membership be better described. This item was sent to handbook committee for clarification of an ALSA membership.

**Correspondence from Members:** E-mail received from parent regarding a situation at LamaFest show.

Referred to Judges committee.

E-mail question regarding halter used in youth performance classes.

Not enough information. Robin will check with originator of question for pictures or clarification.

E-mail received from exhibitor with positive comments about a judge was forwarded to the Judges Committee to be placed in that judge's file.

#### **Committee Reports:**

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Larry: No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Larry: No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Cheryl

Hi Cheryl,

I want to say how happy I am that you are the liaison of the Fleece Committee. Our committee has been blessed with great liaison's who really care about what we are doing. You are an added bonus because you appreciate fiber :-)

Since your e-mail I have had a chance to speak with each of my committee members. Judy and Cynthia are happy to continue on with our committee. Geri Rutledge has come to the conclusion that it is time for her to retire. Geri has been a valued member for many years and her input will be missed.

I have spent this week organizing and planning our family (and farm's) upcoming year. In the past two years I have eliminated a lot of what we have considered unnecessary and stuck with "the best". Now I am to a point where I still can't get everything done well and I need to trim some of the "best" things in my life. One of those things is Chair of the ALSA Fleece Committee. As life changes, I need to change with it. I need to make more time for my grown

children, my grandchildren and my aging parents. I would be happy to serve as a committee member and/or historian, but I will not continue as the Committee Chair.

That being said, our goals for the upcoming year were;

- Review all fleece related documents (website, manuals, handbook, superintendents packet, etc) to be sure that everything is up to date and reflects changes such as "Fleece Committee" & finished products;
- Updating the Fleece Judging Manual to include the process of judging Finished Products;
- DQ's & how they effect tabulation for championships within a division;
- Scheduling a conference call with current judges to discuss their questions and/or concerns, Finished Product judging and any exhibitor feedback;
- Scheduling a conference call with the Fleece Judges Instructors to discuss their questions and/or concerns, the addition to Finished Product judging and possible ways to improve our system (training & communication);
- Work with the Judges Committee to create a "map of communication" to help Fleece Judge Instructors know where to get the information that they need for clinics. Until the past few years, everything was given to the Judges Instructors without the involvement of the Judges Committee. More recently, Fleece Clinics have occurred and there has been no communication with our committee. I would like to see both committees to work together to be sure that the instructors have the most updated materials and the most support possible.

Although discussed, this is the first that these goals have actually been written in list form. It is a good exercise - thank you! In regards to last year, it was a quiet one for our committee. We had few requests for information and very little communication from the BOD. There were a few inquiries regarding information from the ALSA Office & Show Superintendents regarding forms. Each of those inquiries were addressed by me. I made no formal report regarding them.

I believe that my time is best spent communicating, discussing and educating. As I said, I am happy to stay on as a member. It has always been my belief that the "past Chair" should stay on his or her committee for a minimum of one year in order to maintain consistency and to aid in communication. I was the first ALSA Llama Fleece Judge to go through the process of taking a clinic, testing, etc. I am one of the few "Judges Instructors" to go through the Instructors Apprenticeships, etc. as it was written in the Handbook at the time. I was one of the first members of the ALSA Fleece Committee, I am a Llama & Alpaca Fleece Judge and I have been the Fleece Committee Chair for quite a few years. I am happy to share my experiences and to explain the "why" behind decisions that have been made throughout the history of ALSA. I understand if the new chair does not want me as a member, I just want to make myself available. I plan to continue as an ALSA Judges Instructor and a Fleece Judge.

The same is true with Judy & Cynthia. By the Handbook, the Chair of a committee selects his or her own committee. Like you, they are just now learning of my decision not to continue as committee chair. They are both amazing ladies with a wonderful work ethic and immense knowledge of fleece, judging and the Handbook. They would be an asset to any committee and I have been honored to work along side of them.

For what it's worth, I have also appreciated the times when our committee worked in partnership

with the Judges Committee. Having a member who is on both the FC and the JC truly aides in communication as well as insight into decisions by the two committees.

I will leave it up to you and/or your new Chairperson to initiate any additional committee communication.

Blessings to you all!

Cindy~

Motion made by Debbie and 2<sup>nd</sup> by Bill. Motion Vote was unanimous to accept report

6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl No Report

7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill

Our committee is reviewing the manual for errors. We have sent corrections and recommendations to the Performance Committee for Handbook Part M.

Members of the Alpaca Committee are working on the Alpaca Parts of the Handbook.

We need to know who to contact regarding some proposed additions to Part G - ALSA Awards (Committee Chair?).

Regards

Adryce Mathisen

8) Judge's Committee - Chair: Barb Harris – Liaison: Larry

A report was submitted about which the Board had some concerns.

Needs to be clarified with judges committee. Roll call vote to send back Bill –Yes, Larry –Yes ,

Debbie –no, Jim – Yes

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Larry –  
Visited with chair and she stated that the committee is reviewing performance classes.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron –  
Liaison: Larry

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report.

14) Show Management, Policy & Planning Committee–Chair: Open Liaison: Bill

15) Youth Committee - Chair: Hunter Williams – Liaison: Bill

Dear ALSA BOD,

This month the ALSA youth committee has been very busy. The new chair of the ALSA youth committee is Hunter Williams. Upon approval of by the board Mrs. Williams contacted her committee members to advise them of the change. All committee members responded with acceptance with the exception of Michelle Kutzler who stated she thought she had been removed from the committee last year and

would like to be removed. Mrs. Kutzler was thanked for her service over the years and removed from the committee. Mark Foerder was approved by the board as a new committee member. The committee has discussed two new items of business. The first being the upcoming Youth Silent Auction at the ALSA Grand Nationals this year. We have been in contact with Robin from the ALSA Office and she sent us a proof of the email blast which we approved, she also will be helping us by posting pictures and descriptions of the items we get for the silent auction on Facebook as well as the ALSA website. Each committee member has a goal of bringing at least 5 items to the auction this year to guarantee we have several items. We also would like to ask the board if they would donate 1 ALSA Annual Farm Membership, 1 ALSA Youth Annual Membership, and 1 ALSA Animal Number to the silent auction this year. The other order of business was a clarification of what a youth membership should cover. This was brought up as a possible issue because the handbook does not clearly state what a youth membership covers. Below are the options the committee had to choose from for what a youth membership should cover the committee unanimously voted for option C.

- A. The youth option. An annual youth membership should include ONLY YOUTH CLASSES. These classes would be for example intermediate youth pack, obstacle, PR, showmanship, youth fleece classes and youth judging. Nothing else.
- B. The youth animal option. An annual youth membership should include the YOUTH CLASSES LISTED ABOVE AS WELL AS THE ANIMAL SHOWN IN YOUTH CLASSES HALTER CLASS. Such as if the youth shows an adult non-breeder they can show that animal in that halter class and if available their respective fleece classes (shorn or walking). This does not include any other animals.
- C. The multiples option. An annual youth membership should include ANYTHING THE YOUTH WISHES TO SHOW WITH ANY ANIMAL THE YOUTH WISHES TO SHOW. Such as the youth owns two animals so they show one in youth and in halter and the other in advanced and in halter and walking fleece. This does not include other people.
- D. The youth membership seen as a farm membership option. An annual youth membership should include ALL OF THE ABOVE CLASSES AS WELL AS OTHER PEOPLE TO SHOW UNDER THIS MEMBERSHIP. Such as the youth's parent wishes to show in novice performance under this option that would be allowed if we choose to view the youth membership as a farm membership.

Sincerely,

Hunter Williams

Liaison will discuss with the committee that the youth, as stated on page A-1, Section 1, B,3, have rights and can enter any class that they desire as long as all fees are paid.

## **E-mail motions**

8/9/17 Meeting minutes submitted for corrections. No corrections received in 10 days.

- 8/17/17 Motion by Cheryl to approve Hunter Snow Williams as Chair of the Youth Committee, Seconded by Bill and unanimously approved.
- 8/26/17 Motion by Cheryl to approve Mark Foerder as a member of the Youth Committee. Seconded by Bill and unanimously approved.
- 8/26/17 Motion by Debbie to pay Robin Turell \$627.26 in expenses. Seconded by Bill. Cheryl votes no. Motion passes.
- 8/27/17 Motion by Larry to approve check in the amount of \$3,750 payable to Robin Turell for August contract labor. Seconded by Debbie. Motion passes.

Motion made to adjourn by Larry, 2<sup>nd</sup> by Debbie unanimous to adjourn

Meeting adjourned at 8:58 PM CST

Submitted by Jim Doyle